

GASCADE Gastransport GmbH

HSE-INFORMATION SHEET - CONTRACTORS

Version 1 | Status: 15th May 2017



GENERAL INFORMATION

1. The instructions of the GASCADE supervisory personnel are to be followed. In case of violations they are entitled to suspend the work and ban the employees of the third party company from its premises.
2. Persons, who do not belong to the company, may only spend time in the allocated areas or the allocated workplace. The workplaces are to be kept cleared and to be professionally secured.
3. There is a ban on smoking on the business premises. It is prohibited to carry alcohol and drugs as well as to work under the influence of alcohol or drugs.
4. The German road traffic regulations will apply on the business premises. A consent is to be obtained before driving onto the premises with vehicles. Leaving paved roads and places requires an explicit permission.
5. All events, unsafe conditions and acts are to be reported to the supervisory personnel immediately.
6. A written work permit according to the permit to work procedure of GASCADE is to be obtained before starting each activity.



FIRE PROTECTION

7. The handling of fire and open light requires a written permission.
8. Emergency exits and fire extinguishing equipment cannot be blocked.
9. In case of fires and other special dangers the danger zone is to be left immediately, all persons must go to the assembly point and the supervisory personnel are to be informed.



WORK & OPERATING EQUIPMENT

10. The for the task used work & operating equipment must be in a faultless condition and as proven have been inspected in line with the regulations. The proof of tests is to be presented upon request.



11. The use of GASCADE equipment, devices, etc., which is possible in exceptional cases, may only be carried out after a written hand-over to authorised/instructed personnel.

PERSONAL PROTECTIVE EQUIPMENT

12. A safety helmet according to DIN EN 397 and safety lace-up shoes or boots according to DIN EN ISO 20345 S3 are principally to be worn on the entire business premises, compressor, shut-off and customer stations as well as on construction sites. The wearing of open shoes is prohibited.



13. When performing all work in the plant (manual work activities, monitoring of manual work activities) trousers and jackets which are heatproof and flame-proof according to DIN EN ISO 11612 or against limited spreading of flames according to DIN EN ISO 14116 are principally to be worn. With the aforementioned activities in Ex-zones there must additionally be a suitability according to DIN EN 1149-5 "electrostatic discharge". Substantiated exceptions can be granted by the responsible persons at GASCADE. It is prohibited to wear shorts. Exceptions to this are areas and works according to the specific guidelines of the station.



14. Safety goggles according to DIN EN 166 are generally to be carried with them by each employee. These are to be worn during activities, which pose a danger for the eyes, or when accessing danger zones. In addition, full view goggles according to DIN EN 166 with BT authorisation are to be used for work, which pose a special danger for the eyes (e.g. angle grinding).



15. The use of personal protective equipment against falling when using lifting platforms, man baskets, etc. is stipulated if a) a telescopic work platform is used, b) a man basket is used on the hoisting device (crane), c) there is a requirement in the operating instructions of the manufacturer or d) the use was derived within the framework of the risk assessment. The use of personal protective equipment against falling when using a man basket on the fork lift truck is not necessary if the positions c) and d) do not apply.



16. No personal protective equipment is necessary with work, which only refers to office activities. In addition, the additional or alternative specific protective equipment that corresponds with the activity or the risk potential is to be used.

Annex: HSE - information leaflet

These regulations refer to the station plan that is enclosed as an annex.

Third party companies are responsible for notifying the assigned personnel about the contents of the safety regulations and the compliance with such regulations.

Violations of the safety regulations can result in being expelled from the business site immediately and in a permanent ban on entry.

Through my signature I confirm that I have understood the contents of the instructions.

Name (block letters)	Company	Date	Signature

CONTACT

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