

GASCADE Gastransport GmbH

# HSE BASIC REQUIREMENTS FOR CONTRACTORS

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## FOREWORD

These HSE-basic requirements are binding for all activities of contractors with less safety-related potential at GASCADE Gastransport GmbH such as e.g.:

- Office activities without manual work components or time spent on construction sites.
- IT area: only for simple plug connections on non-live equipment/devices.

Should it no longer be possible to comply with the aforementioned conditions over the course of the execution the "HSE-Guideline Contractors" of GASCADE Gastransport GmbH will apply.

## A) FUNDAMENTAL REQUIREMENTS

### Responsibility for occupational safety

- Each employer is responsible for the occupational safety of its employees.

### Obligations to ensure public safety

- Legal basis: Section 823 BGB [German Civil Code].
- The contractor is responsible for the protection against dangers, which it brings from its scope of influence into the sphere of action of the customer. The contractor has to pay attention that no dangers for other persons or objects are caused in its field of work by work devices, tools or other work equipment.

### Risk assessments

- Legal basis: Sections 5 and 6 German Occupational Health and Safety Act.
- The contractor has to carry out and documents hazard and risk assessments for all activities that are to be carried out at GASCADE.

### Instructions

- Legal basis: Section 4 DGUV [German Social Accident Insurance] Regulation 1.
- All employees assigned by the contractor must have been instructed about the activities at GASCADE and this must be documented.

### Work equipment

- All work equipment that is liable to inspection must undergo safety-related tests and be issued with an inspection sticker. Work equipment without proof of the inspection cannot be used.



## B) GASCADE REQUIREMENTS

Each employee (with groups of employees the responsible supervisor) has to report to the GASCADE supervisor before commencing the activity and coordinate with this person about the planned assignment. In particular the number of employees who are assigned and the place of assignment have to be announced. Changes have to be reported immediately.

Instructions of the responsible GASCADE supervisory personnel are to be followed. Perceived dangers and interferences are to be reported to the GASCADE supervisory personnel immediately.

Traffic areas, in particular escape or rescue routes and access routes to fire extinguishers or fire alarm equipment, are to be kept free. The fire protection regulations applicable at the respective location have to be complied with.

The respective supervisors of the contractors will be instructed by the customer about the specific requirement of GASCADE, the dangers emanating from the plants and the activities of other work groups.

The person responsible for work of the contractor must subsequently instruct his employees and document this.

HSE incidents associated with the execution of the order (e.g. occupational accidents and near misses with a high potential) of the contractor and all subcontractors are to be reported to the GASCADE supervisory personnel immediately.

GASCADE reserves the right to temporarily or permanently exclude persons, who grossly breach the safety due to their conduct or who disregard these safety provisions, from the further employment. Costs incurred hereby shall be for the expense of the contractor.

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